



1145 Camden Avenue  
 PO Box 11627  
 Rock Hill, South Carolina 29731  
 Toll Free (800) 845-1116  
 Local (803) 324-4040  
 www.shererdentallab.com

*Big lab capabilities. Small lab service.*

### Credit Policy

We offer you the convenience of a monthly open account after a credit check. Credit reference form on the back must be completed. Invoices are sent with each case and statements are mailed the first of each month which totals the previous month's invoices.

- *All statements are net due upon receipt.*
- *A 1.5% service charge will be added to unpaid balance if a payment is not received by the 15th of the month.*
- *All payments received by customers with a past due balance will be applied to service charges first and then to the oldest outstanding balance.*
- *Customers with outstanding balances of 60 days or more will be converted to a COD basis with a minimum of \$100 added to each case to be applied to the outstanding balance. All COD cases will be delivered via UPS or FedEx at your cost.*
- *In the event an account must be collected by a collection agency or an attorney, the customer will pay the costs of collection.*

I (we) understand that you offer the convenience of a monthly open account after a credit check. In the event of my (our) default, I agree to pay reasonable attorneys fees and collections costs.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Federal ID # or SS#: \_\_\_\_\_

Business address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

### How Would You Like To Pay?

- Automatic Credit Card Payment (Processed on the 5<sup>th</sup> of each month)     Will call when charge can be applied to credit card (Due by the 15<sup>th</sup> of each month)     Will send check after receipt of monthly statement (Due by the 15<sup>th</sup> of each month)

### If Paying By Credit Card:

Name as it appears on card: \_\_\_\_\_

Card Type:     Visa     Mastercard     American Express     Discover

Card #: \_\_\_\_\_ Exp Date \_\_\_\_\_ V-Code \_\_\_\_\_

Billing address: \_\_\_\_\_  
(as shown on your card statement)

Billing City: \_\_\_\_\_ Billing State: \_\_\_\_\_ Billing Zip: \_\_\_\_\_

Authorized signature: \_\_\_\_\_

**Credit Reference Form: Please complete all four credit references and return**

Company name/ Institution: \_\_\_\_\_

Contact name: \_\_\_\_\_

Account number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Company name/ Institution: \_\_\_\_\_

Contact name: \_\_\_\_\_

Account number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Company name/ Institution: \_\_\_\_\_

Contact name: \_\_\_\_\_

Account number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Company name/ Institution: \_\_\_\_\_

Contact name: \_\_\_\_\_

Account number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Please return this form by mail to PO Box 11627 Rock Hill, SC 29731 or by fax to 803-324-3243.**